# WRAP RHPWG Consultation & Coordination Subcommittee

Conference Call August 14, 2018

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**Agenda:**

1. **Roll call**
2. **Administrative**
   1. Notes for today: Julie Simpson
   2. Workgroup/Subcommittee updates
   3. Subcommittee website resources
3. **Subcommittee work products**
   1. Main products are (1) key contacts list, (2) timeline of informal consultation junctures, (3) consultation protocols/templates, and (4) whitepaper tying it all together and documenting decision points.
4. **Key contacts list**
   1. Next steps
5. **Timeline of key informal consultation junctures leading up to formal review periods**
   1. Review/Discuss key junctures chart and timeline. Possible discussion topics:
      1. Are any key junctures missing? Are there other entities that should be contacted at certain points?
      2. Which junctures are top priority for this subcommittee? These may be decision points that would benefit most from consultation/coordination, or points at which SIP preparers may need the most guidance. Other considerations?
      3. Which junctures involve the work products of other subcommittees? We will need to coordinate on the timing and outreach around these products.
      4. Which pieces of the timeline can we fill in now?
6. **Consultation & coordination templates/protocols**
   1. The idea is to provide SIP preparers with guidance about what form the consultation/coordination should take at each key juncture and whether any protocols have been agreed upon. Consider:
      1. Are there resources/documents from the first round that we can update?
      2. Which junctures require additional protocols or guidance?
7. **(If time allows) Review updates to white paper outline**
8. **Action Items for next call**
9. **Next call: September 11th (notes: Pat Brewer)**